



| <b>Letter</b>   | <b>Capital Letter</b>  | <b>Word</b>   | <b>Singular</b>  |
|---|--|---|--|
| <p>A symbol of the alphabet that represents a sound</p>   | <p>A letter used at the beginning of a sentence and for proper nouns</p> | <p>A word is a unit of language. A sound, a group of sounds or the written form for such sounds that have some meaning.</p>   | <p>Referring to only one.<br/>Use of the singular may affect the nouns, pronouns and verbs in a sentence.</p>  |
| <b>Sentence</b>   |  | <b>Punctuation</b>  | <b>Plural</b>  |
| <p>One word or a group of words that makes sense by itself. Begins with a capital letter and ends with a full stop, question mark or exclamation mark. Usually contains a subject and always contains a verb.</p> |  | <p>A symbol used to create and support meaning within a sentence or within a word, for example: full stop, comma and question mark.</p>   | <p>More than one.<br/>Using plurals can affect the nouns and verbs in a sentence</p>   |
| <b>Full Stop</b>  |  | <b>Exclamation Mark</b>   | <b>Question Mark</b>   |
| <p>A punctuation mark used to demarcate the end of a statement or command.</p> <p>I like walking my dog.<br/>My favourite colour is blue.</p>   |  | <p>A punctuation mark used at the end of an exclamation - for example, 'What a fantastic day we have had!' It can also be used at the end of a statement or command to show something has been said with feeling or emotion, for example, 'That was a really scary film!' or 'Stop hitting your brother!'</p> | <p>A punctuation mark which indicates a question and comes at the end of the sentence in place of the full stop.</p> <p>How are you?<br/>What would you like for dinner?<br/>Where is your coat?</p> |