

Newsletter:

Dear parent/carers

Following on from the Prime Minister's address to the nation yesterday I would once again like to remind you of what we expect during drop-off and pick up times:

- Maintain social distancing. You should be at least 2m from each other, even when having a conversation
- If you can drop-off or collect your child slightly away from school please do so
- If your child is able to walk home alone please complete the permission slip, as this will minimize the number of people on the school grounds
- Only **one adult** should collect your child/children
- Leave the school grounds as soon as you have dropped off your child or collected them
- If you have younger children with you make sure they stay standing with you at all times
- If you wish to speak to your child's class teacher, arrange when to have a phone conversation. Please do not stand on the playground, having an in-depth conversation with them

Most importantly please be respectful when you are reminded about these protocols. Remember, this is us minimizing the possibility of transmitting an awful virus within our community.

The dismissal times are:

- 2.50pm for EYFS
- 2.55pm for Lower Key Stage 2 (Y3 & Y4)
- 3.00pm for Key Stage One (Y1 & Y2)
- 3.05pm for Upper Key Stage Two (Y5 & Y6)

Uniform and PE kits

On PE days please ensure your child is wearing correct PE kit. See our school website for details.

In order to avoid minimize the loss or misplacement of uniform could we please ask that you ensure all of your child's clothes have their name it.



Personal Belongings

A polite reminder that personal belongings brought into school should be kept to a minimum. Children should only bring their own water bottle, **a small bag** containing their reading book, home-school diary and homework book and a lunchbox (if they are packed lunch)

Breakfast Club and After-school wrap around care club

Our breakfast and wrap-around care after-school clubs are available to all working parents. Places for these need to be booked in advance. Payments for these should be done via your child's SQUID account or bank transfer by the end of the week. Failure to do so will result in your child's place being withdrawn. Invoices can be raised on a monthly basis if this is agreed with the school office.

Please be careful when booking spaces for these clubs and ensure that you only book what you need. We have had occasions recently where parents have booked twice for the same child meaning two spaces are taken up and other parents cannot book in. If you need to cancel a place, please contact the school office as soon as possible. If you need to add another date to those you have already booked, just tick the extra date you want. Do not tick all of them again as this will result in double booking. Please make a note of the dates you have booked and ensure that your child attends. You may still be charged if your child does not attend the club as we cater for the numbers booked.

Behaviour Expectations

At Birklands we have three behavioural rules that we feel encompasses our high expectations. They are:

Be Ready

Be Respectful

Be Safe

We would appreciate it if you could reinforce these with your child.

We know that over the last six months many of our children will not have socialised beyond their family and are now having to adjust to mixing with others. Some children are finding this difficult and we are working with them to ensure our high expectations are maintained.

If your child comes home and tells you about an incident that you feel school may not be aware of please let us know so that we can deal with it within school, rather than using social media. We would be grateful if concerns were not voiced in the school playground and are shared directly with us rather than other parents.

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Executive Head Teacher: **Helen Duffy** BA (Hons), QTS, NPQH | Head of School: **Celia Smith** BEd (Hons)

Main School Office

Our main office opening hours are **8.00am until 3.30pm**. If you call the school out of hours you can leave a message and someone will call you back.

Current guidance stipulates that schools should minimize the number of parents that enter school.

To support us with this if for some reason you need to speak to our office staff we will only be allowing one adult into the main reception area at a time. We will be adhering to a one in, one out system. No parent/carers should be coming into the main reception area before 8.50am.

Remember:



If you have any questions please do not hesitate to ask them.



Mrs Smith
Head of School