

5th January 2021

Dear Keyworkers

Firstly on behalf of everyone at Birklands we would like to say a huge thank you for the fantastic job you have been doing during this very long and demanding health crisis.

As a key worker you are able to access the provision we will be providing in-school. If this is the case please ensure you book your child's place using the link on our school website.

I thought you would appreciate some information relating to timing etc.

Our key-worker provision will be available from 8.00am until 4.00pm Monday to Friday. This provision will begin on Thursday 7th January.

A polite reminder that this provision should only be accessed when you are in work. The message for this lockdown is stay at home and so children should only be in school when necessary. You should collect your child from school as soon as you finish work.

Timings of their day:

8.00am until 8.45am- breakfast provision.

8.45am until 12.00pm- teaching and learning sessions.

12.00pm until 12.45pm- lunch. The school will not be providing any meals so you must send your child with a packed lunch.

12.45pm until 2.30pm- teaching and learning sessions

2.30pm until 4.00pm- chilling sessions

Staffing:

All of the different 'phase bubbles' will be taught by the same staff, over each week. Please note that some bubbles will have two teachers during each week.

Dress Code:

The children will need to feel warm and comfortable. So if you wish to wear practical clothing or uniform the choice is yours.

Belongings:

All children will need to bring their own water-bottle and a snack for the morning break. Lunch should be in a small lunch-box or carrier bag. Other than, this no personal belongings should be brought into school.

If you have any questions before Thursday please do not hesitate to give the school a call.

A handwritten signature in black ink, appearing to read 'C.A. Smith', written in a cursive style.

Mrs C.A. Smith (Head of School)